



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

ETHEL B. BRANCH
Attorney General

HEATHER CLAH
Deputy Attorney General

DEPARTMENT OF JUSTICE
INITIAL ELIGIBILITY DETERMINATION
FOR NAVAJO NATION FISCAL RECOVERY FUNDS

RFS/HK Review #: _____

Date & Time Received: _____

Date & Time of Response: _____

Entity Requesting FRF: _____

Title of Project: _____

Administrative Oversight: _____

Amount of Funding Requested: _____

Eligibility Determination:

- ☐ FRF eligible
☐ FRF ineligible
☐ Additional information requested

FRF Eligibility Category:

- | | |
|--|---|
| <input type="checkbox"/> (1) Public Health and Economic Impact | <input type="checkbox"/> (2) Premium Pay |
| <input type="checkbox"/> (3) Government Services/Lost Revenue | <input type="checkbox"/> (4) Water, Sewer, Broadband Infrastructure |

U.S. Department of Treasury Reporting Expenditure Category: _____

Returned for the following reasons (Ineligibility Reasons/Paragraphs 5.E.(1)-(10) of FRF Procedures):

- | | |
|--|--|
| <input type="checkbox"/> Missing Form | <input type="checkbox"/> Expenditure Plan incomplete |
| <input type="checkbox"/> Supporting documentation missing | <input type="checkbox"/> Funds will not be obligated by 12/31/2024 |
| <input type="checkbox"/> Project will not be completed by 12/31/2026 | <input type="checkbox"/> Incorrect Signatory |
| <input type="checkbox"/> Ineligible purpose | <input type="checkbox"/> Inconsistent with applicable NN or federal laws |
| <input type="checkbox"/> Submitter failed to timely submit CARES reports | |
| <input type="checkbox"/> Additional information submitted is insufficient to make a proper determination | |

Other Comments: _____

Name of DOJ Reviewer: _____

Signature of DOJ Reviewer: Rodgerick Begay

Disclaimers:

If additional information has been requested and you wish to provide it, please resubmit all the required forms updated to include the additional information. Full resubmission will expedite the Initial Eligibility Determination process. Therefore, please include a new RFS form indicating resubmission, revised Appendix A, Budget Form 1, and other supporting documents. **Please email your resubmission to arpa@nndoj.org.** Please be aware that under Resolution BFS-31-21 a Project or Program can only be reviewed twice, therefore it is critical that you include all the requested additional information for your second submission.

An NNDOJ Initial Eligibility Determination is based on the documents provided, which NNDOJ will assume are true, correct, and complete. Should the Project or Program change in any material way after the initial determination, the requestor must seek the advice of NNDOJ. An initial determination is limited to review of the Project or Program as it relates to whether the Project or Program is a legally allowable use – it does not serve as an opinion as to whether or not the Project or Program should be funded, nor does it serve as an opinion as to whether or not the amount requested is reasonable or accurate.

**THE NAVAJO NATION
FISCAL RECOVERY FUNDS REQUEST FORM & EXPENDITURE PLAN
FOR GOVERNANCE-CERTIFIED CHAPTERS**

Part 1. Identification of parties.

Governance-Certified Chapter requesting FRF: Houck Chapter Date prepared: 10/26/22
 Chapter's P.O. Box 127 phone & email: 928-688-2734
 mailing address: Houck, AZ 86506 website (if any): houck@navajochapters.org
 This Form prepared by: Laura Lee Yazzie phone/email: 928-688-2734 loraleeyaz814@yahoo.com
Laura Lee Yazzie, Chapter Manager 928-688-2734
CONTACT PERSON'S name and title CONTACT PERSON'S info

Title and type of Project: Rural Addressing Project

Chapter President: Fred Footracer phone & email: 928-245-9130 ironheadfred433@gmail.com
 Chapter Vice-President: Ernest Hubbell phone & email: 505-870-4875 ernhub45@gmail.com
 Chapter Secretary: Virginia Barker phone & email: 505-409-3271 pudgievalley@yahoo.com
 Chapter Treasurer: Same as above phone & email: _____
 Chapter Manager or CSC: Laura Lee Yazzie phone & email: 928-551-0812 loraleeyaz814@yahoo.com
 DCD/Chapter ASO: Patricia Begay phone & email: 928-871-7515 pdbegay@nndcd.org

List types of Subcontractors or Subrecipients that will be paid with FRF (if known): Consultants to assist with Field Data Collection (FDC)
(FDC) and a Contractor to install road signage/fencing project ☐ document attached

Amount of FRF requested: \$150,000.00 FRF funding period: 12/01/ 2024 - 09/30/2026
indicate Project starting and ending/deadline date

Part 2. Expenditure Plan details.

(a) Describe the Program(s) and/or Project(s) to be funded, including how the funds will be used, for what purposes, the location(s) to be served, and what COVID-related needs will be addressed:

Houck Chapter does not have a rural addressing system in place & calling the appropriate emergency response, such as the NN Police, other law enforcement, EMTs, Fire Department, etc. has caused major delays to get to the person needing medical attention. Due to remote setting, our community faces challenges that include geographical coverage areas, which result in longer times during an emergency, demographic challenges, with concentration on elders & disabled. Locating a resident is one challenge that face emergency responders & the COVID-19 is still the most emergency response

☒ document attached

(b) Explain how the Program or Project will benefit the Navajo Nation, Navajo communities, or the Navajo People:

Rural Addressing is a priority for the Houck Chapter to establish & implement the enhanced 9-1-1 system by a physical address on a house dwelling & is located by digital mapping. The addressing method will be established through road naming & numbering; road signage project & maintaining an addressing system. The primary goal is to link each telephone number to permanent unique address that will identify where a call and resident is physically located.

☒ document attached

(c) A prospective timeline showing the estimated date of completion of the Project and/or each phase of the Project. Disclose any challenges that may prevent you from incurring costs for all funding by December 31, 2024 and/or fully expending funds and completing the Program(s) or Project(s) by December 31, 2026:

APPENDIX A

Houck Chapter will implement an aggressive 3-year objectives, starting 12/01/24, to establish and implement the RA System to support our community to prepare for and respond to emergencies, and to deal more effectively with emergencies by planning & preparing for emergencies & increasing community involvement in terms of individual citizen participation. Locating a resident is one challenge, leaving our community vulnerable in an emergency situation. The RA Project will be completed by 09/30/26.

☒ document attached

(d) Identify who will be responsible for implementing the Program or Project:

The Houck Chapter CLUPC members and Chapter Staff, with coordination from the Navajo Nation Addressing Authority.

☐ document attached

(e) Explain who will be responsible for operations and maintenance costs for the Project once completed, and how such costs will be funded prospectively:

The key personnel will be the Houck Chapter CLUPC Members, Chapter Staff for project oversight for technical aspects of the RA Project. We have five CLUPC Members who are willing to complete the RA Project, with close coordination with the NN Addressing Authority to assist with the RA Process.

☐ document attached

(f) State which of the 66 Fiscal Recovery Fund expenditure categories in the attached U.S. Department of the Treasury Appendix 1 listing the proposed Program or Project falls under, and explain the reason why:

2:Negative Economic Impacts and 3: Services to Disproportionately Impacted Communities. During the COVID-19 pandemic, the Houck Community was exposed to the coronavirus, some community members have recovered and a lot of deaths from the virus. The community continues to face the tragic loss of loved ones. The same problems remain within the community, with up to a third of our community members lack running water, electricity and indoor toilets, causing severe health problems to the elders and individuals with medical conditions who need to call for emergency assistance.

☐ document attached

Part 3. Additional documents.

List here all additional supporting documents attached to this FRF Expenditure Plan (or indicate N/A):


Houck Chapter will implement an aggressive 3-year objectives, starting 12/01/24, to establish and implement the RA System to support our community to prepare for and respond to emergencies, and to deal more effectively with emergencies by planning & preparing for emergencies & increasing community involvement in terms of individual citizen participation. Locating a resident is one challenge, leaving our community vulnerable in an emergency situation. The RA Project will be completed by 09/30/26.

☒ Chapter Resolution attached

Part 4. Affirmation by Funding Recipient.

Funding Recipient affirms that its receipt of Fiscal Recovery Funds and the implementation of this FRF Expenditure Plan shall be in accordance with Resolution No. CJY-41-21, the ARPA, ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations, and policies:

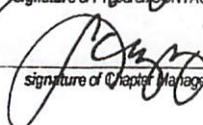
Chapter's
Preparer:


signature of Preparer/CONTACT PERSON

Approved by:


signature of Chapter President (or Vice-President)

Approved by:


signature of Chapter Manager or CSC

Approved by:


signature of DCD Chapter ASO

Approved to submit
for Review:


signature of DCD Director

FY 2023

**THE NAVAJO NATION
PROGRAM BUDGET SUMMARY**

Page 1 of 3
BUDGET FORM 1

PART I. Business Unit No.: NEW Program Title: Houck Chapter - RURAL ADDRESSING PROJECT Division/Branch: NN DCD
 Prepared By: Laura Lee Yazzie Phone No.: 928-688-2734 Email Address: houck@navajochapters.org

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total	PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference or Total
Fiscal Recovery Funds	12/1/24 <u>2</u>	150,000.00		2001 Personnel Expenses				
	9/30/26			3000 Travel Expenses				
				3500 Meeting Expenses				
				4000 Supplies				
				5000 Lease and Rental				
				5500 Communications and Utilities				
				6000 Repairs and Maintenance				
				6500 Contractual Services				
				7000 Special Transactions				
				8000 Public Assistance				
				9000 Capital Outlay	6	0	150,000	150,000
				9500 Matching Funds				
				9500 Indirect Cost				
				TOTAL		\$0.00	150,000.00	150,000
				PART IV. POSITIONS AND VEHICLES		(D)	(E)	
				Total # of Positions Budgeted:				
				Total # of Vehicles Budgeted:				
TOTAL:		\$150,000.00	0%					

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

SUBMITTED BY: James Attakai, Deputy Director APPROVED BY: Calvin Castillo, Executive Director
Laura Lee Yazzie 3/20/23 3/20/23
 Program Manager's Printed Name Division Director / Branch Chief's Printed Name
 Program Manager's Signature and Date Division Director / Branch Chief's Signature and Date

FY 2023THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIAPage 2 of 3
BUDGET FORM 2

PART I. PROGRAM INFORMATION:

Business Unit No.: NEW

Program Name/Title:

Houck Chapter - Rural Addressing Project

PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:

Houck Chapter Resolution HCR-021623-05 - HCR-031623-03

PART III. PROGRAM PERFORMANCE CRITERIA:

1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

1. Goal Statement:

Address all residential homes for E911 services.

Program Performance Measure/Objective:

Complete Bathroom Additions construction by the end of funding period.

1	1	2	2	3	3	4	4
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2. Goal Statement:

Name all community roads for addressing

Program Performance Measure/Objective:

Complete naming of all community roads.

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3. Goal Statement:

Install road/street sign for all roads.

Program Performance Measure/Objective:

Complete installation of road/street signs for all community roads.

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4. Goal Statement:

Program Performance Measure/Objective:

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5. Goal Statement:

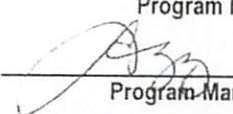
Program Performance Measure/Objective:

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PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

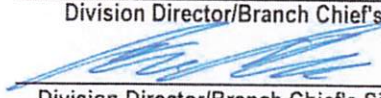
James Adakai, Deputy Director

Program Manager's Printed Name


Laura Lee Yazzie
Program Manager's Signature and Date

Calvin Castillo, Executive Director

Division Director/Branch Chief's Printed Name


3/20/23
Division Director/Branch Chief's Signature and Date

FY 2023THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATIONPage 3 of 3
BUDGET FORM 4

PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>Houck Chapter - Rural Addressing Project</u>		Business Unit No.: <u>NEW</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
6200	EXTERNAL CONTRACTORS Install road/street signs Materials for fencing Road/Street Mapping Address grids/house tags Topography software & supplies GPS Map Maker	150,000	150,000
TOTAL		150,000	150,000

Page 1 of 1
PROJECT FORM

PART I. Business Unit No.: <u>NEW</u> Project Title: <u>RURAL ADDRESSING PROJECT</u> Project Description: <u>Establish & implement the enhanced 9-1-1 system for emergency response.</u> Check one box: <input checked="" type="checkbox"/> Original Budget <input type="checkbox"/> Budget Revision <input type="checkbox"/> Budget Reallocation <input type="checkbox"/> Budget Modification															PART II. Project Information Project Type: <u>Rural Addressing Project</u> Planned Start Date: <u>Dec. 01, 2024</u> Planned End Date: <u>Sept. 30, 2026</u> Project Manager: <u>Laura Lee Yazzie</u>															
PART III. List Project Task separately; such as Plan, Design, Construct, Equip or Furnish.	PART IV. Use Fiscal Year (FY) Quarters to complete the information below. O = Oct.; N = Nov.; D = Dec., etc.																								Expected Completion Date if project exceeds 8 FY Qtrs.					
	FY 2024 <u>3</u>												FY 2026																	
	1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			1st Qtr.			2nd Qtr.			3rd Qtr.			4th Qtr.			Date					
	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M
Complete Field Data Collection for each home within the area			x																											
Develop map/naming roads & street renovations					x																									
Training for FDC mapping tool by entering names, address, etc.								x																						
Continue naming roads & streets and entering names into data base											x																			
Order road/street signs, prepare post for signs, etc.																	x													
Complete RA Addressing Project																				x										
		</																												

FOR OMB USE ONLY: Resolution No: FMIS Set Up Date: Company No: OMB Analyst:



HOUCK CHAPTER GOVERNANCE

P.O. Box 127 Houck, AZ 86506 PH#: (928) 688-2734 Fax #: (928) 688-3068

Fred Footracer, Chapter President

Celicia Yazzie-Denny, Grazing Official

Ernest Hubbell, Vice President

Lomardo Aseret, Council Delegate

Virginia Barker, Chapter Secretary/Treasurer

Laura Lee Yazzie, Chapter Manager

HCN-031623-04

RESOLUTION OF THE HOUCK CHAPTER

ACCEPTING AND APPROVING THE ARPA ALLOCATION IN THE AMOUNT OF \$150,000.00 FOR HOUCK CHAPTER RURAL ADDRESSING PROJECT, AND IMPLEMENTING THE EXPENDITURE PLANS AND REPORTING REQUIREMENTS, WITH MONITORING AND OVERSIGHT BY THE NAVAJO NATION FISCAL RECOVERY FUND OFFICE

WHEREAS:

1. The Houck Chapter was established pursuant to 26 N.N.C., Chapter 1, Sub-Chapter 1, Section 3(a) by the Navajo Nation Council CAP-34-98; and
2. The Houck Chapter complies with the Local Governance Act (LGA) and certified pursuant to 26 N.N.C., Section 102(B), which permits the Chapter to exercise authorities contained with 26 N.N.C., Section 103, including land administration authority; and
3. The Houck Chapter has the authority to provide for, promote, preserve and protect the health, safety and welfare of its community members; and
4. The FRF funds must be incurred by December 01, 2024, meaning the Navajo Nation must obligate FRF funds by that date, and the period of performance runs until September 30, 2026, with all funded chapter projects must be completed by that date; and
5. All Chapter Projects have major impacts on the Houck Community, for increased demands for electrical/water services, old houses need major house wiring, and bathroom additions, with many families without bathroom facilities, and unable to be in compliance with COVID-19 protocols; and
6. The Houck Chapter seeks all resources to accommodate short and long-term major needs for the community related to infrastructure development and have listed the ARPA Chapter Projects, as a project to implement a rural addressing system in place and calling the appropriate emergency responders, Navajo Nation Police, EMT, Fire Department, which has caused major delays to locate the emergency; and
7. The Rural Addressing is a priority for the Chapter to establish and implement the enhanced 9-1-1 system and the addressing methods will be established through road naming, road signage and maintaining an address system for emergency response and the COVID-19 is still the most emergency response; and
8. Houck Chapter affirms that the Chapter will only use the awarded Fiscal Recovery Funds and implement the FRF Expenditure Plan in compliance with the ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations and policies.

NOW, THEREFORE, BE IT RESOLVED:

1. The Houck Chapter hereby accepts and approves the ARPA Allocation in the amount of \$150,000.00 for the Houck Chapter Rural Addressing Project, and the Chapter's Expenditure Plans and Budgets, listed with CJN-29-22, Section 3: Delegate Regional Plan, in compliance with the reporting requirements, with monitoring and oversight by the Navajo Nation Fiscal Recovery Fund Office.

2. The Houck Chapter will only use the awarded Fiscal Recovery Funds in compliance with the ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations and policies.

CERTIFICATION

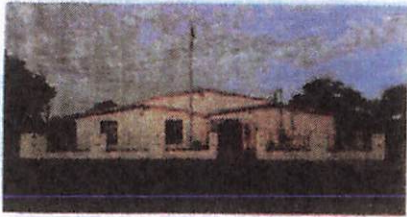
We hereby certify that the foregoing resolution was considered at a duly called chapter meeting at Houck (Arizona), Navajo Nation, where a quorum was present, and was motioned by Lisa O'Keefe and seconded by Virginia Barker, that same was passed by a vote of 13 in favor, 0 opposed, and 3 abstained this 16th day of March 2023.

Fred Footracer
Fred Footracer, Chapter President

Ernest Hubbell
Ernest Hubbell, Vice President

Virginia Barker
Virginia Barker, Secretary/Treasurer

HCR-031623-04: ACCEPTING AND APPROVING THE ARPA ALLOCATION IN THE AMOUNT OF \$150,000.00 FOR HOUCK CHAPTER RURAL ADDRESSING PROJECT, AND IMPLEMENTING THE EXPENDITURE PLANS AND REPORTING REQUIREMENTS, WITH MONITORING AND OVERSIGHT BY THE NAVAJO NATION FISCAL RECOVERY FUND OFFICE



HOUCK CHAPTER GOVERNANCE

P.O. Box 127 Houck, AZ 86506 PH# (928) 688-2734 Fax # (928) 688-3068
Fred Footracer, Chapter President Celicia Yazzie-Denny, Grazing Official
Ernest Hubbell, Vice President Lomardo Aseret, Council Delegate
Virginia Barker, Chapter Secretary/Treasurer Laura Lee Yazzie, Chapter Manager

HCR-031623-03

RESOLUTION OF THE HOUCK CHAPTER

ACCEPTING AND APPROVING THE ARPA ALLOCATION IN THE AMOUNT OF \$1,760,467.90 FOR HOUCK CHAPTER PROJECTS, AND IMPLEMENTING THE EXPENDITURE PLANS AND REPORTING REQUIREMENTS, WITH MONITORING AND OVERSIGHT BY THE NAVAJO NATION FISCAL RECOVERY FUND OFFICE

WHEREAS:

1. The Houck Chapter was established pursuant to 26 N.N.C., Chapter 1, Sub-Chapter 1, Section 3(a) by the Navajo Nation Council CAP-34-98; and
2. The Houck Chapter complies with the Local Governance Act (LGA) and certified pursuant to 26 N.N.C., Section 102(B), which permits the Chapter to exercise authorities contained with 26 N.N.C., Section 103, including land administration authority; and
3. The Houck Chapter has the authority to provide for, promote, preserve and protect the health, safety and welfare of its community members; and
4. The FRF funds must be incurred by December 31, 2024, meaning the Navajo Nation must obligate FRF funds by that date, and the period of performance runs until December 31, 2026, with all funded chapter projects must be completed by that date; and
5. All Chapter Projects have major impacts on the Houck Community, for increased demands for electrical/water services, old houses need major house wiring, and bathroom additions, with many families without bathroom facilities, and unable to be in compliance with COVID-19 protocols; and
6. The Houck Chapter seeks all resources to accommodate short and long-term major needs for the community related to infrastructure development and have listed the ARPA Chapter Projects, in compliance with CJN-29-22, Section 3: Delegate Regional Plan:
 1. *Housing Assistance Project - \$560,000.00*
 2. *Bathroom Addition Project - \$705,000.00*
 3. *House Wiring Project - \$350,000.00*
 4. *Rural Addressing Project - \$150,000.00*
7. Houck Chapter affirms that the Chapter will only use the awarded Fiscal Recovery Funds and implement the FRF Expenditure Plan in compliance with the ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations and policies.

NOW, THEREFORE, BE IT RESOLVED:

1. The Houck Chapter hereby accepts and approves the ARPA Allocation in the amount of \$1,760,467.90 for Houck Chapter Projects, and the Chapter's Expenditure Plans and Budgets, listed with CJN-29-22, Section 3: Delegate Regional Plan, in compliance with the reporting requirements, with monitoring and oversight by the Navajo Nation Fiscal Recovery Fund Office.
2. The Houck Chapter will only use the awarded Fiscal Recovery Funds in compliance with the ARPA Regulations, and with all applicable federal and Navajo Nation laws, regulations and policies.

CERTIFICATION

We hereby certify that the foregoing resolution was considered at a duly called chapter meeting at Houck (Arizona), Navajo Nation, where a quorum was present, and was motioned by Lisa O'Keefe and seconded by Ernest Hubbell, that same was passed by a vote of 14 in favor, 0 opposed, and 3 abstained this 16th day of March 2023.

Pred Footracer
Pred Footracer, Chapter President

Virginia Barker
Virginia Barker, Secretary/Treasurer

Ernest Hubbell
Ernest Hubbell, Vice President

HCR-021623-03: ACCEPTING AND APPROVING THE ARPA ALLOCATION IN THE AMOUNT OF \$1,760,467.90 FOR HOUCK CHAPTER PROJECTS, AND IMPLEMENTING THE EXPENDITURE PLANS AND REPORTING REQUIREMENTS, WITH MONITORING AND OVERSIGHT BY THE NAVAJO NATION FISCAL RECOVERY FUND OFFICE



HOUCK CHAPTER GOVERNANCE

P.O. Box 127 Houck, AZ 86506 PH# (928) 688-2734 Fax # (928) 688-3068
 Fred Footracer Chapter President Celicia Yazzie-Denny Grazing Official
 Ernest Hubbell Vice President Raymond Smith Jr. Council Delegate
 Virginia Barker Chapter Secretary/Treasurer Laura Lee Yazzie Chapter Manager

Rural Addressing Project Budget Information

Total Project Budget

Houck Rural Addressing Budget (Naming & Mapping of Community Roads)

Expense	
Road name mapping, signage, post for signs, GPS field map, addressing grid, posting house tags, field data collection & verification, and to enhance the effective & rapid location of properties by public safety personnel, including law enforcement, fire rescue & emergency medical services personnel in the rural areas of the Navajo Nation.	\$ 75,000.00
Additional cost for map & topography software, supplies for GPS Map Maker, and other additional materials & labor	\$ 75,000.00
Total	\$ 150,000.00

Budget Narrative:

Construction: Cost estimates are based on long-standing experience of Navajo Nation Rural Addressing Authority initiative.

Services: Also based on costs incurred with similar projects.

Review Inspections: Required to meet all NNAA protocol requirements.

Quality Control: Required to ensure E911 will be processed to maintain the integrity and accuracy of the GIS database, the MSAG, and the E911 Databases.

Administration: Based on costs incurred from similar projects.

Breakdown of Income Sources

Income Sources	
Income	
ARPA Funding	\$ 150,000.00
Total	\$ 150,000.00

Houck Chapter Objective Work Plan (OWP)

Project Title: Houck Rural Addressing System One-Year Plan

Project Goal: The Houck Chapter will implement an aggressive One-Year Objective Work Plan to establish and implement the Rural Addressing System to support our community to prepare for and respond to emergencies and to deal more effectively with emergencies by planning and preparing for emergencies before they happen and increasing community involvement in terms of individual citizen participation.

Project Year: One

OBJECTIVE # 1: By start of Year One, conduct a community assessment based on the number of families who will need assistance during an emergency or disaster, including those with special needs, such as children, elders, people with pets or livestock, people with limited English proficiency or individuals with medical conditions. Due to the shut-down of the Chapter and Navajo Nation President Nez' Executive Order to "stay at home" during the COVID-19 pandemic, we had community members who were exposed to the coronavirus, some have recovered and a lot of deaths from the coronavirus, and Houck community will continue to face the tragic loss of loved ones.

MEASUREMENT: Houck Chapter will develop a GIS Map, furnished by NNAA, the Staff and CLUPC Members will meet to review and develop recommendations for road names. This requires coordinating with outside entities: the county, surrounding chapters, and other organizations to ensure no duplicate names are being recommended and the continuity of road names are maintained as they cross multiple community chapter boundaries.

Results Expected: By end of Year One, complete the community assessments, with community members playing an important role in the community's ability to plan, respond and serve as volunteers who will support the Rural Addressing initiative.

Criteria for Evaluating: The Houck CLUPC interactions with other chapters and organizations that have formulated and implemented their Rural Addressing System.

Activities	Position(s) Performing the Activity		Time Period mm/dd/year	
	Lead	Other Support	Begin	End
1 The Houck Chapter Staff and CLUPC Members conduct a comprehensive community assessment based on remoteness and geography, and low population density.	Chapter Manager	Houck CLUPC Members	12-01-24	01-30-24
2 Moving forward with rural addressing by establishing community	Chapter Manager	Houck CLUPC	02-01-24	02-29-24

participation and responsibilities; increase chapter awareness and help educate the community members about rural addressing and enhanced 9-1-1; and it would demonstrate the readiness of our community to proceed with rural addressing initiative.		Members		
3 All needed documentation is created and ready for implementation.	Chapter Manager	Houck CLUPC Members	09-01-24	09-30-24

OBJECTIVE # 2: Establish and implement the community's rural addressing system by creating physical addresses to enhance the effective and rapid location of properties by public safety personnel, including law enforcement; fire; rescue; and emergency medical services in the remote areas of the Houck community.				
MEASUREMENT: Houck has demonstrated the need for funding to implement its rural addressing initiative, which was never initiated by the former chapter staff. One obstacle was limited to lack of leveraging and flexibility of funding from the Navajo Nation and unstable funding sources, causing frustration and confusion when emergency responses are too slow or lacking exact direction due to numerous roads in the community. When the rural addressing project is in place, there will be quicker response to emergencies from law enforcement, fire departments, emergency medical services and healthcare facilities.				
Results Expected: Navajo Nation Rural Addressing Authority (NNAA) will coordinate with Houck Chapter to assist with identifying "community interest" for the purpose of recommending road names and with the rural addressing process.		Criteria for Evaluating: The CLUPC Members will be responsible for working effectively together to implement the planning, coordination and maintenance of rural addressing.		
Activities	Position(s) Performing the Activity		Time Period mm/dd/year	
	Lead	Other Support	Begin	End
1 NNAA will provide orientation and training, guidance, status reporting and coordination. NNAA will coordinate directly with Houck Chapter to arrange orientation and training sessions for CLUPC Members so they understand their roles and responsibilities.	Chapter Manager	Houck CLUPC Members	12-01-24	12-31-24
2 NNAA to provide copies of documents as listed: Rural Addressing Goal; RA Roll-Out Philosophy & Prioritization; Addressing Process	Chapter Manager	Houck CLUPC Members	01-01-25	01-31/2025

Notes; Local Rural Addressing Committee – Roles & Responsibilities; Rural Addressing Standards; E911 GIS Standards; GPS Field Scenario; and MSAG Development.				
OBJECTIVE # 3: By end of Year One, complete the implementation of the uniform signage, marking roads, naming streets and to provide for the names, numbers and addressable structures within the Houck Community.				
MEASUREMENT: Houck enjoys limited community ownership and engagement in community planning and initiatives. This stems from a variety of issues that plague the Houck people- poverty, low self-esteem, poor morale, lack of faith in leadership, lack of transportation, single-parent homes where the provider works 2-3 jobs and have extremely limited schedules, and lack of accessible local media outlets to distribute information to the greater public. The Rural Addressing initiative will be implemented and established with successful results.				
Results Expected: By end of Year One, complete the road naming; landmarks and attributes; field verification and address notification.		Criteria for Evaluating: Measuring numbers of individuals for new roads and new addressable structure to be added in our community, and ensure the proper notification and follow-up processes are initiated to keep the NNAA informed of any planned or actual changes.		
Activities	Position(s) Performing the Activity		Time Period mm/dd/year	
	Lead	Other Support	Begin	End
1 Processes will need to be reviewed and revised at the direction of NAA to ensure adherence to maintain the integrity of requiring a physical address before utility services are provided.			04-01-25	04-30-2525
2 The CLUPC Members must assure that every road has a name or number designation. The road names cannot duplicate other road names used within the County, or within the addressing grid. The NNAA will provide the Chapter with a printed road name maps and a listing. The CLUPC Members will provide recommended names for all unnamed roads and will verify the road names assigned by Apache County. If the road names assigned by AC are incorrect or inappropriate, the NNAA will work with the Chapter to assess the impact of a road name change and to determine where each entity's responsibility for a given roadway starts and stops.	Chapter Manager	Houck CLUPC Members	05-01-26	05-31-26
3 Order signs, posts for signs, other markings, etc. and initiate the installation	Chapter Manager	Houck CLUPC	08-01-26	08-30-26

of signs, posts, other markings, using labor provided by Chapter Staff, CLUPC Members and Volunteers to complete the project.		Members		
3 Survey community members regarding views on completed rural addressing initiative as well as their understanding of Houck's newly adopted Rural Addressing System.			09-20-26	09-30-26